SEYİR HAVACILIK MÜHENDİSLİK YAZILIM SANAYİ VE TİCARET LTD. ŞTİ.
DATA HOLDER APPLICATION FORM
UNDER THE PROTECTION OF PERSONAL DATA LAW NO. 6698

1 DISCLOSURE

In the Protection of Personal Data Law No. 6698 ("PPD Law"), personal data holders (hereinafter referred to as "Data Holders) defined as specific persons in relation to the processing of their personal data are given certain rights to the processing of their personal data in the Article 11 of the PPD Law

Pursuant to paragraph 1 of Article 13 of the PPD Law; The applications to be made to our Company as Data Responsible regarding these rights must be communicated to us in writing or by other methods determined by the Personal Data Protection Board ("Board"). Within this framework, the "written applications to be made to our Company" should be sent to our Company by one of the following methods;

a. Hand by Confirmed Identity,
b. Via Notary Public,
c. By Registered Letter With Return Receipt or
d. Via Registered E-Mail

Information regarding the application channels by which the written applications will be sent to us is provided in the table below.

Application Method	**Address of Application**	**Information to Be Specified in Application Submission**
Hand by Confirmed Identity	Çukurambar mahallesi 1480 sokak No:2/A Besa Kule A blok D:37 Çankaya Ankara	The envelope containing the filled form should be labelled "Request for Information on Personal Data Protection Law" and copies of documents identifying the applicant (national identity card, driver's license, passport, etc.) and other relevant documents should be included in the envelope.
Via Notary Public	Çukurambar mahallesi 1480 sokak No:2/A Besa Kule A blok D:37 Çankaya Ankara	The envelope containing the filled form should be labelled "Request for Information on Personal Data Protection Law" and copies of documents identifying the applicant (national identity card, driver's license, passport, etc.) and other relevant documents should be included in the envelope.
By Registered Letter With Return Receipt	Çukurambar mahallesi 1480 sokak No:2/A Besa Kule A blok D:37 Çankaya Ankara	The envelope containing the filled form should be labelled "Request for Information on Personal Data Protection Law" and copies of documents identifying the applicant (national identity card, driver's license, passport, etc.) and other relevant documents should be included in the envelope.
Via E-Mail	info@atplogger.com	The clause ""Request for Information on Personal Data Protection Law" should be written in the subject field of the e-mail and electronic copies (in the form of digital files such as pdf, jpeg, gif, etc.) of relevant documents, if any, should be attached.

The channels mentioned above are the "written" application channels in accordance with Article 13 (1) of the PPD Law. If other methods are determined by the Personal Data Protection Board, these methods and the way applications will be received through these methods will be announced by our Company.

Your application will be replied, according to the nature of the request, "as soon as possible and within thirty days" at the latest from the date of receipt of your request, in accordance with paragraph 2 of Article 13 of the PPD Law. Our responses will be sent to you in writing or electronically in accordance with the provisions of Article 13 of the relevant PPD Law.

In case of any discrepancy between the original Turkish version and any translated version of this document, the Turkish version must be taken into consideration.

2 YOUR IDENTITY AND CONTACT INFORMATION

Please fill in the following fields so that we can contact you and verify your identity.

Name-Surname	
T.C. Identification Number (Passport Number or Identification Number for Other Country Citizens)	
Notification Residential Address / Business Address	
GSM Number	
Phone Number	
Fax Number	
E-Mail Address	

3 INFORMATION ABOUT YOUR RELATIONSHIP WITH OUR COMPANY

Please indicate your relationship with our Company (customer, business partner, employee candidate, former employee, third party company employee, shareholder, etc.).

☐ Customer	☐ Business Partner
☐ Visitor	☐ Other (*please specify*) _____
Department You Communicate Within Our Company: _____	
Subject: _____	

☐ I'm a Former Employee	Years Worked: _____

☐ Sent My Job Application	Date: _____
☐ Shared My Resume	Date: _____
☐ Third Party Company Employee	Your Company and Position: _____
☐ Other	Explain: _____

4 YOUR DEMAND UNDER THE PPD LAW

Please specify your request under the PPD Law in detail. Include relevant information and documents in your application.

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5 HOW YOUR APPLICATION IS TO BE ANSWERED

Please indicate in which way you would like to receive the response to your application under the PPD Law.

☐ Please Send to the Notification Address I Declared in the 2nd Part of the Form

☐ Please Send to the E-Mail Address I Declared in the 2nd Part of the Form
(In case of e-mail option, please note that we will be able to respond you faster.)

☐ I Would Like to Receive by Hand
(In order to receive by proxy, a letter of attorney or certificate of authorization approved by a notary is required.)

In accordance with the above-mentioned requests, I kindly request to be informed about my application to your Company in accordance with Article 13 of the PPD Law.

I hereby declare and undertake that the information and documents I have provided to your Company in this application form are correct and up-to-date, that your Company may request additional information to finalize my application and that I may be required to pay the fee set by the Personal Data Protection Board if it requires a cost.

Applicant Contact (Data Owner)

Name Surname :

Application Date :

Signature :